

University of Texas Elementary Charter School
Management Board Meeting

Monday, November 30, 2009 at 3:45 p.m.
UT Elementary School – Multipurpose Room

Minutes of Meeting

Members Present: Dr. Diane Bryant, Mr. Julien Carter, Ms. Jennifer Esterline, Ms. Cathy Hagenbaumer, Ms. Tonya King, Dr. Ed Sharpe, Dr. Ramona Treviño, Dr. Gregory Vincent

Others Present: Ms. Julie Nance, Ms. Martha Oestreich, and Mr. Enrique Romo

Members Not Present: Dr. Jennifer Adair, Mrs. Penny Burck, Mr. Jose Del Valle, Dr. Mark Gooden, Dr. Marina Walne, and Dr. Chiquita Watt Eugene

Approval of Minutes from Management Board Meeting September 28, 2009:

Dr. Ramona Treviño motioned. Mr. Julien Carter seconded. The minutes were approved by voice vote.

Chair's Report – Dr. Gregory Vincent

The discussion and appropriate action regarding proxy voting by management board members was delayed until the next meeting on January 25, 2010.

Principal's Report – Dr. Ramona Treviño

Dr. Ramona Treviño informed the board about the 5th grade conference day at UTES on November 10, 2009. Parents were concerned about their children attending feeder middle schools that are not at the same level as UTES.

The Thanksgiving luncheon on November 19, 2009 was a success. It was a great community event and about 177 family members attended.

The Circle of Light Program is scheduled for December 10, 2009 at the PanAm Recreation Center starting at 10:30 a.m.

UTES will hold its Posada, a community event that recognizes and honors Mexican traditions, on Friday, December 4, 2009 at 5:45 p.m.

On December 8, 2009 UTES will celebrate its holiday program. Orange Santa will be in attendance and class pictures will be taken. The University Federal Credit Union will be attending the celebration, as they donated funds for some of the gifts.

On December 16, 2009 UTES will hold its annual teacher appreciation luncheon. Dr. Ramona Treviño asked board members to please send teachers a letter thanking them for their contributions and hard work.

Dr. Gregory Vincent announced to the board that DDCE has adopted a UTES family for the holidays and proposed that the board consider helping in any way they could. Dr. Ramona Treviño told the board about a list kept by their social worker and if there were families remaining on it, she would share the list with the board so they could contribute.

Dr. Ramona Treviño addressed the transfer policy as it applies to siblings. She mentioned that currently there are five zip codes authorized to send children to UTES. If there are slots available, the transfer policy will be put into effect. However, there is a family who has moved out of the authorized area and they want the other sibling to attend UTES. The dilemma is the number of available spots for students who still reside within the zip codes. Dr. Ramona Treviño suggested a case-by-case basis to solve issues such as these in the future. However, if a sibling rule is decided upon, it should be applied to all. Dr. Ramona Treviño recommended having a policy without a sibling clause attached. However, if there is an extenuating circumstance, the parents can appeal to the Chair of the Board with Dr. Ramona Treviño first making a recommendation. If the parent(s) wanted to pursue this option, they would have an opportunity to appeal directly to the Chair whom in turn would make the ultimate decision. Mr. Julien Carter motioned to adopt the policy. Dr. Ed Sharpe seconded. The policy was approved by voice vote.

Facilities Report – Dr. Ed Sharpe and Dr. Ramona Treviño

Dr. Ramona Treviño and Dr. Ed Sharpe had a full walkthrough with VFA, Inc. and they will generate a report for the building's priorities. Dr. Ramona Treviño and UTES created a list of needs and items requiring repair, which was circulated to the Office of the Executive Vice President and Provost and the Office of the Vice President of the Division for Diversity and Community Engagement. Dr. Ramona Treviño added that she is in conversations with UT Austin to understand where some of the funding might come from—especially to comply with ADA regulations.

Ms. Martha Oestreich said that the feasibility study is still under way and she is meeting with UT purchasing to finalize details later this week. The target date is still January. The delay may be due to the required bidding out process UT Austin requires.

Finance Report – Ms. Cathy Hagenbaumer

Ms. Cathy Hagenbaumer updated the board on the budget rollover audit. She will not have final numbers until late January when the audit is completed, but rollover numbers will be ready for the February meeting.

Development Report – Ms. Martha Oestreich

Ms. Martha Oestreich discussed the feasibility study. As mentioned in previous meetings, the agreement has been submitted to the UT Purchasing Office and they are now waiting on a

decision for the project to be put to bid. She also mentioned that Howard Nirken and Julius Glickman will announce a national campaign through the Friar Society, with a meeting on December 10, 2009 to decide the amount, either \$1 million or \$2 million.

Mr. Julien Carter motioned to adjourn. Dr. Ed Sharpe seconded. The motion was approved by voice vote.

Meeting adjourned at 4:35 pm.